J O B   A N N O U N C E M E N T

WORKING TITLE: Building Inspector (Bargaining)   **PCN:** 051123

SUPERVISOR: Assistant Director   **P.R.:** A12

PRIMARY RESPONSIBILITIES: Conducts inspections of construction, maintenance and repairs of residential buildings and related structures for conformance with governing codes, requirements, and relevant ordinances. Issues "violation notices" to the appropriate parties responsible for buildings, appurtenances and structures not in compliance with relevant codes, requirements, and ordinances. Signs approval cards permitting the issuance of occupancy permits after buildings, appurtenances, and structures are approved by appropriate inspection personnel.

Prepares daily inspection reports and maintains applicable logs, electronic records and files concerning ongoing inspections. Prepares correspondence and consults with builders, contractors, architects, and other responsible parties on matters concerning inspection activities. Researches blueprints to verify code compliance. Reviews and process applications for permits to alter existing buildings or to erect new buildings. Reviews building plans and other related specifications presented by architects, contractors and property owners to determine conformance with governing codes, requirements, and ordinances.

MINIMUM QUALIFICATIONS: High School diploma or GED, supplemented by vocation/technical training in the building trades and three years experience in residential or commercial construction' or any equivalent combination of training and experience. A valid Ohio Driver's License and State of Ohio certification as a Residential Building Inspector required.

STARTING SALARY: $18.90/hour, plus a comprehensive benefit package.
                               120 Day Probationary Period

DATE POSTED: Thursday, August 8, 2013

DEADLINE TO APPLY: Wednesday, August 21, 2013

If interested, please go to www.franklincountyohio.gov/commissioners/hr and apply on-line.

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